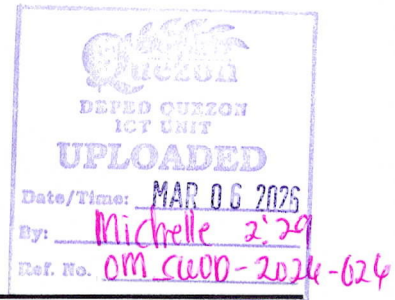




Republic of the Philippines  
**Department of Education**  
 REGION IV-A  
 SCHOOLS DIVISION OF QUEZON PROVINCE



**5 January 2026**

**OFFICE MEMORANDUM**

**SGOD-2026-** 026

**DESIGNATION OF TRAINING AND ADVOCACY TEAM (TAT) MEMBERS**

To: Assistant Schools Division Superintendents  
 Training and Advocacy Team Members  
 All Others Concerned

Pursuant to DepEd Order No. 009, s. 2021 titled "INSTITUTIONALIZATION OF QUALITY MANAGEMENT SYSTEM IN THE DEPARTMENT OF EDUCATION", this Office announces the designated members of the Training and Advocacy Team (TAT) of the SDO Quezon.

Designation	Name	Position
Team Leader	Regina V. Marino	Senior Education Program Specialist – HRD
Alternate Team Leader	Leah A. Perez	Education Program Specialist II – HRD
Assist. Team Leader	Carla Jobelle J. Culajara	Education Program Specialist II – SMN
	Maria Dylin Garcia	Education Program Supervisor
	Jaime F. Zara	Education Program Supervisor
	Carmela Ezel A. Orogo	Education Program Supervisor
	Carmen H. Macatugob	Education Program Supervisor
	Jay Alfaro	Education Program Supervisor
	Abner L. Pureza	Education Program Supervisor
	Paul Clifford N. Marquez	Senior Education Program Specialist - SMN
	Edmundo R. Marin, Jr.	Accountant III
	Hilariona E. Coronado	Administrative Officer IV/Procurement Officer
	Aira Perez	Administrative Assistant III
	Christine A. Alviso	Administrative Assistant III
	Cristel M. Suante	Administrative Assistant III
	Marisyll Judee G. Mendoza	Administrative Assistant III
Armella J. Alemaria	Administrative Assistant I	

DEPEDQUEZON-TM-SDS-04-010-003



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	Arvin P. Repaso	Project Development Officer II
	Joe Angelo L. Basco	Project Development Officer II
	Hazel Ann S. Camo	Project Development Officer I
	Ma. Teresa M. Abella	Nurse II
	Mark Nicko F. Quindoza	Administrative Aide VI

The members of the Training and Advocacy Team (TAT) shall have the following responsibilities:

- a. Orient employees and disseminate information on QMS-related matters, such as ISO 9001 standards, Organizational Knowledge, QMS Manual, PAWIM, and Quality Policy;
- b. Capacitate employees on the development of their Operations Manuals and Planning Documents;
- c. Develop effective training and advocacy materials to enable the successful implementation and sustainability of the QMS;
- d. Plan and coordinate effective deployment and efficient use of QMS training and materials;
- e. Develop and disseminate IEC materials to strengthen awareness on QMS and build a culture of continuous improvement; and
- f. Provide feedback and updates to the QMR on the status of QMS-related training and awareness.

Immediate dissemination of this Memorandum is required.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

Qmslva03/05/2026  
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